

BOMI Price Sheet BOMI-Sponsored Courses		U.S. Prices Effective January 1, 2025		
ENROLLMENT FEES		DESCRIPTION	BOMA MEMBER	NON-MEMBER
Credential Enrollment (Certificate or Designation Program) Additional		one-time fee	\$225	\$270
Credential Enrollment (Certificate or Designation Program) Individual		one-time fee	\$100	\$120
Course Enrollment (if not enrolled in a credential program)		per course	\$100	\$120
COURSE REGISTRATION FEES Online Self-Paced				
<i>Ethics is Good Business® ShortCourse</i>   High-Performance Sustainable Buildings: HVAC Optimization (5 modules)		per course	\$309	\$369
RPA/FMA Capstone Exam Prep Course (includes Capstone Exam fee)		per course	\$309	\$369
All Other Courses		per course	\$929	\$1,119
Accelerated Review				
<i>Ethics is Good Business® ShortCourse™</i>		per course+	\$929	\$1,119
All Other Courses		per course+	\$1,329	\$1,589
Collaborative Virtual Learning				
<i>Ethics is Good Business® ShortCourse™</i>		per course	\$499	\$599
All Other Courses		per course	\$1,479	\$1,769
CAPSTONE EXAM FEES				
RPA or FMA Capstone Exam Fee (also applies to Exam Admin Fee)*		per exam	\$100	\$120
ADMINISTRATIVE COMPETENCY FEES				
Administrative Competency Credit - Industry		varies-contact service@bomi.org		
Administrative Competency Credit - Academic		per course	\$250	\$250
CONTINUING PROFESSIONAL DEVELOPMENT (CPD)				
CPD - Annual Rate		per year	\$75	\$75
CPD - Reduced Three-year Rate		all three years paid upfront	\$180	\$180
CPD - Reactivation Fee			\$250	\$250

+Accelerated Review fees do not include instructor travel fees, which are billed separately.

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<b>MISCELLANEOUS FEES</b>	
Optional Print Coursebook**	\$65
Exam Administration ( <i>applies to exam extension, no-show, retest, etc.</i> )*	\$150
Late Cancellation/Late Registration	\$100
OSP Learning Portal Extension	\$50
Transcript	\$25
Processing	\$40
Replacement Items	
Coursebook Binder Program	\$20
Certificate	\$25

\*The Exam Administration Fee for course exams is \$150. The fee for the Capstone Exam is \$100.

\*\*During the registration process, learners may select an optional printed coursebook for an additional fee of \$65. A digital coursebook is included in the course registration fee.

## PAYMENTS

You can register and pay for all courses on our website with a credit card. To pay by check or money order, please remit to:

BOMI  
P.O. Box 829847  
Philadelphia PA 19182-9847

OVERNIGHT:  
BOMI  
Attention: Lockbox 829847  
525 Fellowship Road, Suite 330  
Mt. Laurel NJ 08054-3415

### BOMI Certificate Programs

**BEC** Building Energy Certificate  
**SMC** Building Systems Maintenance Certificate  
**FMC** Facilities Management Certificate  
**PAC** Property Administrator Certificate  
**PMFP** Property Management Financial Proficiency Certificate

### BOMI Designation Programs

**FMA**® Facilities Management Administrator  
**BOMI-HP**™ High-Performance  
**RPA**® Real Property Administrator  
**SMA**® Systems Maintenance Administrator  
**SMT**® Systems Maintenance Technician



**BOMI - Real Estate's Learning Lab**  
 Building Owners and Managers Institute  
 900 Bestgate Road, Suite 206 Annapolis, MD 21401

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